

**UNIVERSITY OF THE PHILIPPINES**

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**OFFICE OF THE VICE-CHANCELLOR FOR RESEARCH AND DEVELOPMENT**

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**MEMORANDUM NO. BMP 12-005**

**TO : DEANS, HEADS OF UNITS, OTHER MEMBERS OF EXECUTIVE COMMITTEE**

**FROM : BENITO M. PACHECO, Ph.D.**  
Vice Chancellor for Research and Development

**SUBJECT: OVPPF Annual Data Collection for Budget Evaluation and Planning**

**DATE : 19 January 2012**

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(1) First, we would like to express our thanks for the submission of additional data on researches on the environment (Memo No. BMP 12-003) including Disaster Risk Management and Climate Change (Memo No. BMP 12-004) particularly for the period 2008-2011. As you know, these are being compiled for reference in the upcoming 30 January 2012 Symposium on the Environment being organized by the Center for Integrative and Development Studies (CIDS) c/o Assistant Vice President for Academic Affairs Marilou G. Nicolas.

(2) This time, in view of the annual data collection for budget evaluation and planning by the Office of the Vice President for Planning and Finance (OVPPF) c/o Vice President Lisa Grace S. Bersales, we are again requesting you to update the following:

- Form 19 - Intellectual Property Rights (in case of IPR that are being processed NOT by OVCRD)
- Form 22 - Research Projects (in case of projects NOT funded/managed by OVCRD)
- Form 23 - Research Units Profile

OVCRD is also accomplishing Forms 19 and 22. Please find the enclosed forms (can also be downloaded from [www.ovcrd.upd.edu.ph](http://www.ovcrd.upd.edu.ph)) that include 2010 data as examples. OVPPF has specific instructions in accomplishing the forms. Please consolidate per college and email the accomplished forms to [ovcrd@up.edu.ph](mailto:ovcrd@up.edu.ph) by **31 January 2012**.

(3) Thank you very much for your cooperation. Please rest assured that the OVCRD and the Office of the Vice Chancellor for Academic Affairs (OVCAA) are coordinating and making representations with the concerned UP System offices to unify the data gathering into a more consolidated and more accessible database.