



Republic of the Philippines
NATIONAL BOOK DEVELOPMENT BOARD
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NATIONAL BOOK DEVELOPMENT TRUST FUND

GUIDELINES

I. National Book Development Trust Fund 2016 – Mother Tongue Category

Submissions are encouraged for Supplementary Reading Materials, written in the mother tongue for children in Grades One to Three.

Five language categories are opened: Waray (Region VIII), Maranao (Region IX and ARMM), Kapampangan (Region III), Maguindanaon (Region IX and ARMM), and Tausug (Region IX and ARMM). The completed manuscripts, comprised of 30-50 pages, in the chosen mother tongue (with Filipino translation), are meant to increase proficiency in reading and writing in the mother tongue and to enrich the target readers' appreciation of the different facets of the Region where such language is used.

These manuscripts may be compiled in one book or be a series of four (4) books, with the following descriptions:

1 of 4: Environment

This book will tackle topography, natural resources, endemic plants and animals, and other environmental features (e.g., disasters) in the region where the specific mother tongue is spoken.

2 of 4: People, Places, and Events

This book will tackle historical places, people, and events of the region where the specific mother tongue is spoken.

3 of 4: Arts and Culture

This book will tackle different art forms (visual arts, music, dance, theater, literary, etc.) and cultural beliefs and events in the region or geographical areas where the specific mother tongue is spoken.

4 of 4: Short Fiction for Children

This book will comprise of poems or short fiction for children written in the mother tongue.

Submission Guidelines

Who May Apply:

- Juridical entities who employ authors who have capacity to undertake the project. (*N.B. The grant will be awarded to the identified author/s of the juridical entity*)
- NBDB- registered authors who are proficient in the language categories chosen and wish to develop and complete manuscripts in one or more of the four (4) books, as set out above.

An applicant may choose more than one of the four books in the series, provided that he or she will be able to complete them within the given time-frame. Separate applications are needed for each of the books (e.g., one application for Waray (Region VIII) Book 1: Environment and for Waray (Region VIII) Book 3: Arts and Culture).

How to Apply:

Submit the following documents:

1. Applicant's curriculum vitae (in the case of juridical entities, its SEC registration documents, as may be applicable, and the curriculum vita of the authors-applicants)
2. A sworn statement indicating that the submitted work is an original and unpublished work, and that the applicant is the copyright-holder of the work.
3. A project proposal (setting out the objectives, proposed scope of work (i.e., table of contents) timeline, budget and resources, and other relevant information supporting the author's capacity to undertake the project)
4. NBDB Certificate of Registration
5. Manuscript-Form: In 12-point type, Times New Roman, with at least 1-inch margins, and sequentially numbered on 8½' x 11' bond paper; in quadruplicate copies. A digital copy shall also be submitted.
6. Manuscript-Substance: At least 25% of the manuscript, written in the language applied for (with Filipino translation).

Deadline of Applications

October 30, 2016. Applications mailed from outside Metro Manila will be accepted if post marked October 30, 2016.

How Grantees are Chosen

An Advisory Committee (AC) shall deliberate and choose among the pool of submissions under each language and category.

Should there be no manuscript of good quality as determined by the AC, the NBDB reserves the right not to award a grant to any applicant.

Terms and Conditions of the Grant

Upon awarding of the grant, such grantee is given three (3) months to complete the manuscript (or the remaining 75% of the work). The Grantee may be awarded PHP 70,000-PHP100,000.00 per manuscript, based on the proposed budget of the applicant and as approved by the proper AC.

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II. National Book Development Trust Fund 2016 – Senior High School Category

Submissions are encouraged for Supplementary Reading Materials for Senior High School Students (Grades 11 and 12).

The completed manuscripts, comprised of 150 to 200 pages, are intended to develop knowledge and skills, cutting across the different strands, such as, Sports, Technical-Vocational and Livelihood, Arts and Humanities, ICT).

1. Entrepreneurship

This book is meant to introduce a student to the work force as an entrepreneur who is able to market his or her skills as a viable source of income.

2. Market Research

This book is meant to teach the basics of quantitative and qualitative research and how research should be the sound basis of understanding business.

Submission Guidelines

Who May Apply:

- Juridical entities who employ authors who have capacity to undertake the project. (*N.B. The grant will be awarded to the identified author/s of the juridical entity*)
- Authors who are able to develop and complete manuscripts under the categories set out above.

An applicant may apply in more than one category, provided that he or she will be able to complete them within the given time-frame.

How to Apply:

Submit the following documents:

1. Applicant's curriculum vitae (in the case of juridical entities, its SEC registration documents, as may be applicable, and the curriculum vita of the authors-applicants)
2. A sworn statement indicating that the submitted work is an original and unpublished work, and that the applicant is the copyright-holder of the work.
3. A project proposal (setting out the objectives, proposed scope of work (i.e., table of contents) timeline, budget and resources, and other relevant information supporting the author's capacity to undertake the project)
4. NBDB Certificate of Registration.
5. Manuscript-Form: In 12-point type, Times New Roman, with at least 1-inch margins, and sequentially numbered on 8 1/2" x 11" bond paper; in quadruplicate copies. A digital copy shall also be submitted.
6. Manuscript-Substance: At least 25% of the manuscript, written in English or Filipino.

Deadline of Applications

October 30, 2016. Applications mailed from outside Metro Manila will be accepted if post marked October 30, 2016.

How Grantees are Chosen

An Advisory Committee (AC) shall deliberate and choose among the pool of submissions under each category.

Should there be no manuscript of good quality as determined by the AC, the NBDB reserves the right not to award a grant to any applicant.

Terms and Conditions of the Grant

Upon awarding of the grant, such grantee is given six (6) months to complete the manuscript (or the remaining 75% of the work).

The Grantee may be awarded PHP100,000.00-PHP150,000.00 per manuscript, based on the proposed budget of the applicant and as approved by the proper AC.

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III. National Book Development Trust Fund 2016 – IPR Category

Submissions are encouraged for books on Intellectual Property Rights in the Philippine context that are meant for the general public.

The completed manuscripts, comprised of 150 to 200 pages are intended to tackle basic concepts of Intellectual Property Rights, suited for the target age (as set out in the project proposal).

Submission Guidelines

Who May Apply:

NBDB-registered authors who are able to develop and complete manuscripts under the category set out above.

How to Apply:

Submit the following documents:

1. Applicant's curriculum vitae
2. A sworn statement indicating that the submitted work is an original and unpublished work, and that the applicant is the copyright-holder of the work.
3. A project proposal (setting out the objectives, proposed scope of work (i.e., table of contents) timeline, budget and resources, and other relevant information supporting the author's capacity to undertake the project)
4. NBDB Certificate of Registration.
5. Manuscript-Form: In 12-point type, Times New Roman, with at least 1-inch margins, and sequentially numbered on 8 1/2' x 11' bond paper; in quadruplicate copies. A digital copy shall also be submitted.
6. Manuscript-Substance: At least 25% of the manuscript, written in English or Filipino.

Deadline of Applications

October 30, 2016. Applications mailed from outside Metro Manila will be accepted if post marked October 30, 2016.

How Grantees are Chosen

An Advisory Committee (AC) shall deliberate and choose among the pool of submissions under each category.

Should there be no manuscript of good quality as determined by the AC, the NBDB reserves the right not to award a grant to any applicant.

Terms and Conditions of the Grant

Upon award of the grant, such grantee is given six (6) months to complete the manuscript (or the remaining 75% of the work).

The Grantee may be awarded PHP100,000.00-PHP150,000.00 per manuscript, based on the proposed budget of the applicant and as approved by the proper AC.

Please send all applications to:

The Executive Director
National Book Development Board
Unit 2401 Prestige Tower, F. Ortigas Jr. Road,
Ortigas Center, 1605 Pasig City

For inquiries and clarifications, you may e-mail **oed@nbdb.gov.ph**